

# FOREST LAKES MASTER ASSOCIATION, INC.

LYNX PROPERTY SERVICES, LLC.

12485 SW 137th AVE SUITE 309 Miami, FL 33186 Phone: 305-251-2234 Fax: 305-252-6165  
Business hours: M-F 8:30 AM – 5:30 PM

---

---

## ARCHITECTURAL MODIFICATION REQUEST

(Form to be used when requesting a change outside your unit.)

Community: \_\_\_\_\_

Homeowners Name: \_\_\_\_\_ Account#: \_\_\_\_\_

Property Address: \_\_\_\_\_

Home #: \_\_\_\_\_ Work #: \_\_\_\_\_ Other #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Modification to exterior of the home: \_\_\_\_\_

\_\_\_\_\_

General explanation, which you feel, will help the Board review your application (please include as much information as possible, if you have any pictures or notes please submit a copy):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The following items are required and must be included with this application (where applicable):

- Copy of contractor's license and permits.
- Construction details or shop drawings (pictures or drawings).
- Materials and finish specifications (what will be used and color).
- Copy of property survey indicating general location of alteration (if needed).
- Cross sections and elevation (if needed).
- Building permits (if needed).
- If it is an already existing structure, photographs from all angles.

Signature of Unit Owner: \_\_\_\_\_ Date turned in: \_\_\_\_\_

---

---

### FOR USE BY BOARD OF DIRECTORS ONLY

---

---

APPROVED    APPROVED WITH STIPULATIONS    INCOMPLETE APPLICATION    DISAPPROVED

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Officer: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_